



Amadeus Travel Care

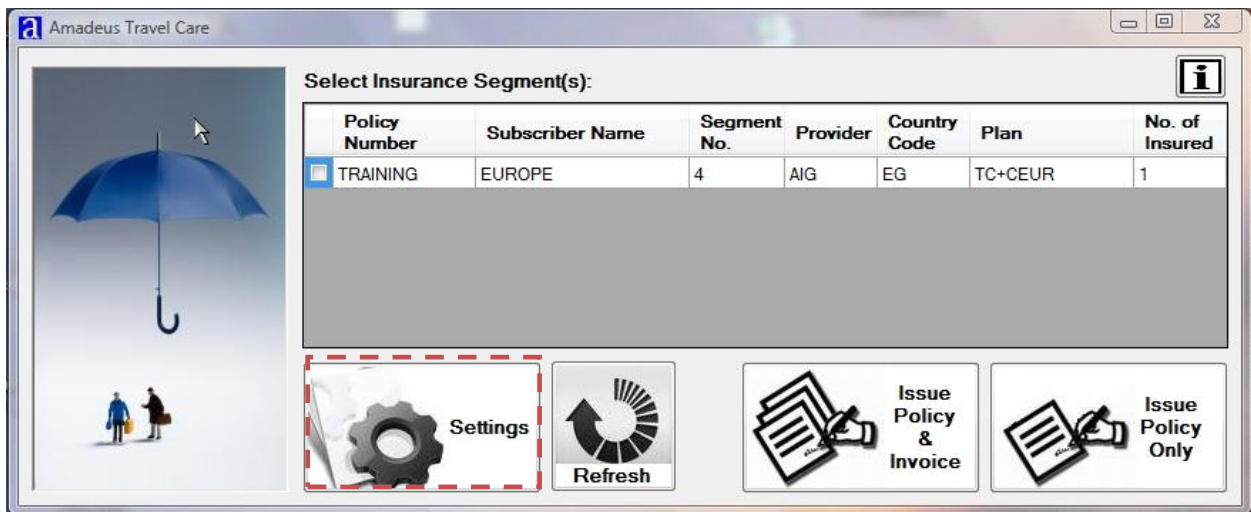
amADEUS
Your technology partner

I. Introduction

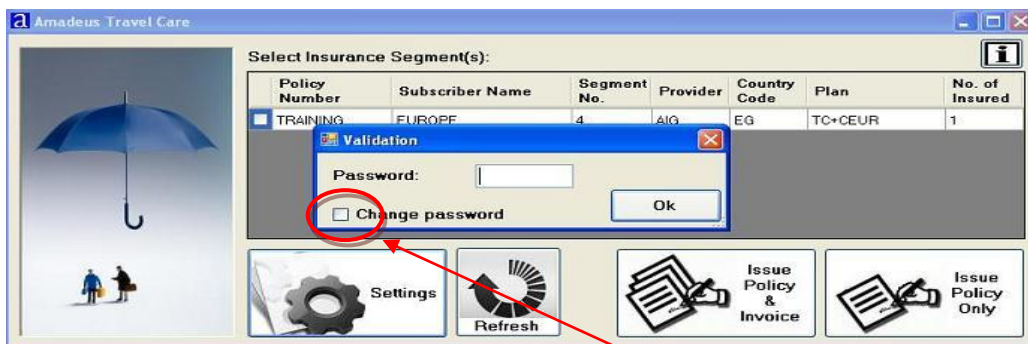
Amadeus Travel Care allows the administrator to control certain functionalities of Amadeus Travel Care:

- A. Whether Travel Agent can:
 - i. **Print Insurance Policy Only**
 - ii. **Print Insurance Policy and issue Invoice**
 - B. Set default printer for Amadeus Travel Care
-

1. Click on Settings in Amadeus Travel Care home screen



2. The following screen will pop up, insert your password and press **OK**



- If you want to change password, choose “Change Password”

- The following screen will appear, insert your new password and choose “OK” to confirm



3. This screen will show up:

Choose whether Travel agent can issue Insurance policy only or also issue invoice

This area allows you to set which printer Amadeus Travel Care uses to print the insurance policy (**should be printer that has AIG stock paper**)

Please note that when Amadeus Travel Care is closed your original default printer will be restored automatically

OK button confirms your selection

